



RETURN SERVICE REQUESTED

JOHN DOE  
123 ANYWHERE STREET  
SPARTANBURG, SC 29301

ACCOUNT#	BALANCE	ACCOUNT#	BALANCE
100001234567	\$345.00		

SPARTANBURG REGIONAL HEALTHCARE  
PO BOX 817  
DRAYTON, SC 29333-0817

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT IN ENCLOSED ENVELOPE

Social Security Number: XXX-XX-1234

**AMOUNT DUE: \$345.00**

January 19, 2024

According to our records, you owe Spartanburg Regional Healthcare a debt in the amount of \$345.00 for the account(s) referenced above. You are hereby notified of Spartanburg Regional Healthcare's intention to submit or resubmit this debt to the South Carolina Department of Revenue for collection through the Setoff Debt Collection Act until the debt is paid in full.

Pursuant to the Setoff Debt Collection Act, this amount, plus \$50.00 in administrative fees, will be deducted from your South Carolina individual income tax refund. The administrative fees will be added to the debt and are made up of a fee of \$25.00 each from the S.C. Department of Revenue and the S.C. Association of Counties, pursuant to Sections 12-56-60 and 12-56-63 of the Act. If you file a joint return with your spouse, this amount will be deducted from the total joint refund without regard to which spouse incurred the debt or actually withheld the taxes.

**The Department will utilize the powers granted under Title 12 of the S.C. Code of Laws unless you file a written protest within thirty (30) days from the date of this notice with the information contained below:**

1. your name;
2. your address;
3. your social security number;
4. the type of debt in dispute and
5. a detailed statement of all reasons you disagree with the debt amount or dispute that you owe the debt.

**Your original written protest must be mailed to: Spartanburg Regional Healthcare, Attn: Hearing Officer, PO Box 817, Drayton, SC 29333. To avoid having your state income tax refund reduced, please send payment to: Spartanburg Regional Healthcare, Attn: Tax Setoff Program, PO Box 817, Drayton, SC 29333.**

Sincerely,  
Spartanburg Regional Healthcare  
Tax Setoff Coordinator  
864-560-4123  
taxsetoff@srhs.com

