

**SRHS Clinical Access Request Form**

<b>Requestor Information</b>	<b>Request Date:</b>
<b>Contact Person:</b> <span style="float:right">Your e-mail:</span>	
<p>This access form is for non-employed clinicians and clinician staff who need access to Spartanburg Regional Health Systems electronic patient health information (ePHI) data and are <b>NOT</b> credentialed through the SRHS credentialing group (Medical Staff). Please refer to the section "<i>Job categories that are currently credentialed through SRHS credentialing group</i>" before you fill out this form. Please fill out the form in its entirety as incomplete forms will not be processed.</p>	

*\*Access requests take approximately 15 business days to fulfill. Please send the completed forms to PhysicianAccess@srhs.com*

<b>Type of Request:</b>	Choices include: New physician access request, new physician staff access request, re-enable physician access, and re-enable physician staff access.
<b>Standard Requested Applications:</b>	Connect1 Physician Portal    Legacy Physician Portal    HPF (OneContent)    Epiphany (EKGs)
Site Name Site Type Site NPI # Phone Fax	Site Address
<b>Justification:</b> (Why does your site need access?)	

User Information								For Providers only						
Name (Last, First)	Role (see descriptions below)	Work Email	Work Phone	Address (if different from Site Address)	List the providers this user works with	N/A	Date of Birth	Legacy Physician Portal User Logon Name?	NPI #	SSN	License #	License State	Specialty	Comments

**Role Descriptions**

Provider:	For MD, DO, PA, NP
Clinical Support Staff	For clinical staff who can enter orders such as nurses, medical assistants, etc.
Billers / Coder	For billing and coding users
Front Desk	For front desk staff
Site Administrator	For site administrator. This role will have access to all features in Connect1 Physician Portal and will be responsible for managing your clinic in the Portal

SRHS Internal Committee Use: Review Date: Access Granted or Denied? Reason for approval/denial:
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**Job Categories that are Currently Credentialed through SRHS Credentialing Group:**  
 Please call SRHS credentialing group at 864-560-6299 for any questions.

**Physician**  
 Employed and non-employed practitioners that are credentialed through the Medical Staff Office:

Doctor of Medicine (MD)	Doctor of Osteopathy (DO)	Doctor of Podiatric Medicine (DPM)
Doctor of Dental Surgery (DDS)	Doctor of Dental Medicine (DMD)	

**Allied Health Professional (AHP)**  
 AHP Category 1 & 2  
 Employed and non-employed practitioners that are credentialed through the Medical Staff Office:

Category 1	Category 2
Audiologist	Anesthesiologist Assistant (AA)
Psychologist (PhD, PsyD)	Certified Nurse Midwife (CNM)
	Certified Registered Nurse Anesthetist (CRNA)
	Nurse Practitioner (NP)
	Clinical Nurse Specialist (CNS)
	Physician Assistant (PA)

AHP Category 3 & 4  
 Non-employed practitioners that are credentialed through the Medical Staff Office:

Category 3	Category 4
Acupuncturist	Certified Art Therapist
Anatomic Pathologist Assistant	Certified Genetic Counselor
Certified Dental Assistant (CDA)	Clinical Research Coordinator (CRC)
Certified Ophthalmologic Assistant (COA)	Certified Clinical Research Coordinator (CCRC)
Certified Surgical Technologist (CST)	Electrodiagnostic Technician (NCS)
Chief Medical Physicist	Hearing Screener (HS)
Clinical Pharmacist (Phar D)	Pathology Technician
Licensed Practical Nurse (LPN)	Scribe
Medical Physicist	
Medical Social Worker (MSW)	
Professional Counselor	
Registered Nurse (RN)	
Registered Respiratory Technician (RRT)	

Social Worker