

## SPARTANBURG MEDICAL CENTER TRANSPORTATION SERVICES RIDER GUIDE

<b>NO SMOKING</b>	<b>NO LITTERING</b>	<b>NO EATING OR DRINKING</b>	<b>NO DRUGS OR ALCOHOL</b>	<b>NO WEAPONS</b>
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### Things to Know

#### **1. *Scheduling a Trip***

All trips are demand response only with ADA-compliant vehicles. To schedule a trip, call 864-560-4118 or 800-277-7762 no later than 10 a.m. the day before you need a ride. Trips must be canceled at least two hours before your pickup time. “No-shows” are detrimental to the efficiency and effectiveness of the program. Pick-up and drop-off times may not be exact. Once the driver arrives, they will only wait ten minutes.

#### **2. *Boarding and Riding the Bus***

Door-to-door service is provided. When boarding the bus, hold onto the rails or seat backs. Correct change is required. Drivers do not carry or have access to money. Seatbelts must be worn at all times. You are limited to four (4) carry-on grocery-size bags. Keep all bags with you or under the seat. Seats are for passengers. Do not block the aisle. Be considerate of other passengers when using electronic devices.

#### **3. *Exiting the Bus***

Watch your step. The driver will assist passengers needing assistance. Remove your personal belongings. Please alert the driver to any item(s) left on the bus that does not belong to you.

For additional information or questions, please contact Spartanburg Medical Center Transportation Services at 864-560-4118.